

# MONSANTO FUND US MANUFACTURING SITE GRANT APPLICATION

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*Completed application should be sent to local Monsanto site manager by September 1. Site managers must submit the approved applications to Monsanto Fund by September 30 with their Giving Plans. Awards are announced in January.*

Thank you for your interest in Monsanto Fund, the charitable arm of Monsanto Company. The mission of the Fund is to provide meaningful, charitable giving, with an emphasis on the communities where our people live and work.

## **Please observe the following when preparing the application:**

- It may not exceed five pages, double-spaced and single-sided.
- If you are a not for profit, please attach proof of federal tax-exempt status (a 501 c 3 letter).
- If you are a school, municipality, library or public hospital, this proof is not necessary not necessary. This attachment is not considered part of the application; it is an addition to the content of the application.
- Please use white, 8.5x11 paper with a font size no smaller than 12 points.
- Do not place in a folder or a binder.
- Email applications **ARE acceptable**, faxed applications **ARE NOT acceptable**.
- Only the materials written content will be acceptable. Please do not send additional materials. They will be discarded.
- Application should be sent to the local Monsanto site manager.

## **Please include the following in the body of the application:**

- Name and mission of organization
- Description of project
- Budget for the project
- Amount of request
- Methods for evaluating results
- Recognition opportunities for the grant
- Contact name, phone, mailing address, Email (if available)
- Monsanto contact recommending project (if applicable)
- Monsanto site location and manager